

Diploma in Human Resource Management

Bootcamp, 25th April to 28th April 2023

9am to 6pm

Month	Day	Content
Tuesday	25	Definitions and key activities of human resource management (HRM)
		Individual and group behaviour
		Managing team development
Wednesday	26	Performance planning, objective setting, evaluation, and management. Motivation and leadership
		Strategic human resource and employment planning
		Job analysis, design, and specification setting. Recruitment, selection, and probation.
Thursday	27	Retention, training & development, training needs analysis
		Grievance and disciplinary processes.
		Reward and benefits management and compensation administration.
Friday	28th	Organisational career management
		Employee relations - culture, arbitration, negotiations

****Please note this is a provisional timetable and subject to change.***

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