

# Diploma in Advanced Bookkeeping and Payroll

June 2023

Thursdays- 6:30pm to 9:30pm

Month	Day	Content
June	29	Computerised Bookkeeping
July	06	Computerised Bookkeeping
	13	Computerised Bookkeeping
	20	Computerised Bookkeeping
	27	Computerised Bookkeeping
August	03	Computerised Bookkeeping
	10	Computerised Bookkeeping
	17	Bookkeeping Exam and Introduction to Payroll
	24	Computerised Payroll
	31	Computerised Payroll
September	07	Computerised Payroll
	14	Computerised Payroll
	21	Computerised Payroll
	28	Computerised Payroll and Exam

*\*Please note this is a provisional timetable and subject to change.*