

# Diploma in Bookkeeping and Payroll

April 2024

Tuesdays - 6:30pm to 9:30pm

Please note this is a provisional timetable and subject to change:

Month	Day	Content
April	30	Manual and Computerised Bookkeeping using Sage 50
May	7	Computerised Book keeping
	14	Computerised Book keeping
	21	Computerised Bookkeeping
	28	Computerised Bookkeeping
June	4	Computerised Book keeping and Mock Exam
	11	Bookkeeping Exam
	18	Manual & Computerised Payroll using Micro pay
	25	Computerised Payroll
July	2	Computerised Payroll
	9	Computerised Payroll
	16	Computerised Payroll
	23	Computerised Payroll
	30	Payroll Exam

## IBAT College Dublin

16 – 19 Wellington Quay

Dublin 2

Call: 01 807 5055

Email: [enquiry@ibat.ie](mailto:enquiry@ibat.ie)

Website: [www.ibat.ie](http://www.ibat.ie)