

Online Advanced Diploma in Bookkeeping and Payroll

October 2025 | Tuesdays - 6:30pm to 9:30pm

Please note this is a provisional timetable and subject to change:

Month	Day	Content
October	23	Computerised Bookkeeping
	30	Computerised Bookkeeping
November	06	Computerised Bookkeeping
	13	Computerised Bookkeeping
	20	Computerised Bookkeeping
	27	Computerised Bookkeeping
December	04	Computerised Bookkeeping
	11	Bookkeeping Exam and Introduction to Payroll
	18	Computerised Payroll
	25	Christmas Break – No Classes
January 2026	01	Christmas Break – No Classes
	08	Computerised Payroll
	15	Computerised Payroll
	22	Computerised Payroll
	29	Computerised Payroll
February 2026	05	Computerised Payroll and Exam